



AMSPAR / CITY & GUILDS Level 2 Award in Medical Terminology

Medical terminology is at the heart of healthcare, whether NHS or private, and is used in every speciality. As secretaries, receptionists, managers or indeed, any administrative grade, a good grasp of medical terminology is required to work effectively.

The aim of the AMSPAR Level 2 qualification is to provide learners, who have no previous knowledge of the subject, with a grounding in the correct construction, recognition and usage of medical terminology. Examinations are held in January, June and November.

The qualification content covers:

- structure of medical terms
- prescribed prefixes, roots and suffixes
- terminology of prescribed body structures and systems
- diseases, conditions, clinical procedures and investigations
- pathology and x-ray investigations and procedures
- pharmaceutical abbreviations
- medical specialities.

Candidates will learn:

- the structure and meaning of medical terms
- the meaning of medical terms related to body systems
- the meaning of medical terms for different medical specialities
- the meaning of abbreviations concerning drugs and prescriptions.

Correct spelling of medical terminology is a requirement for this qualification.

This course is delivered online and no attendance is required. The cost varies depending upon numbers from each employer working towards the qualification.

For **further details**, to request a visit to discuss the training or to reserve places please contact:

Helen Greaves on **0121 353 7780** or helen.greaves@lawtrain.org.uk