



# ILM LEVEL 4 AWARD IN MANAGEMENT

## Introducing the qualification

The ILM Level 4 Award in Management has been designed to give practicing or aspiring middle managers a solid foundation for their formal development as a manager. The qualification also acts as a bridge between Level 3 and Level 5 qualifications, preparing learners for the more rigorous demands of study at a higher level

This concise qualification consists of two mandatory units which cover the core research analysis and group working skills to practicing or potential middle managers. 'Understanding the management role' examines organisational structure and function essential to the roles and responsibilities of middle managers and the effect of communication and interpersonal skills on managerial performance. The final element of the unit explores the evaluation of personal development opportunities. The second mandatory unit, 'Developing management skills', concentrates on developing skills in information gathering and analysis, plus reviewing research together with essential group discussion and evaluation skills.

## Qualification overview

	<b>ILM Level 4 Award in Management</b>
<b>Credit value</b>	Minimum 8 credits
<b>Guided learning</b>	Minimum 32 hours
<b>Duration</b>	Completion within one year
<b>Structure</b>	<ul style="list-style-type: none"> <li>• Induction – one hour</li> <li>• Tutorial support – at least one hour</li> <li>• Two mandatory units with a combined credit value of 8</li> </ul>
<b>Assessment – mandatory units</b>	Work-based assignment

## Entry requirements

There are no formal entry requirements but participants will normally be practicing or aspiring managers with the opportunity to meet the assessment demands and have a background that will enable them to benefit from the programme.

## Overview of units

<b>Ref</b>	<b>Unit title</b>	<b>CV*</b>	<b>Mandatory</b>
M4.01	Understanding the management role	4	A
M4.02	Developing management skills	4	A

PVT | Woodside Grange | Woodside Drive | Little Aston Park | Staffordshire | B74 3BB | UK

Tel. (0) 121 353 7780 | Fax. (0)121 580 9607 | Email. [info@lawtrain.org.uk](mailto:info@lawtrain.org.uk) | [www.pvt.org.uk](http://www.pvt.org.uk)